

1 – CAPITATION FEES

The following fees were agreed at the Annual General meeting on 16th December 2009:-

Capitation Fee of £ 2.40 on all male members **over** 16 years of age.

Capitation Fee of 30 pence per male member **under** 16 years of age.

Note: Capitation fees are required for all male members.

(i.e. Social/Affiliate/and Honorary member)

CERTIFIED NUMBER OF MEMBERS

I certify on behalf of

Bowling Club in

District.....that the number of Male Members **over** 16 years of

age (i.e. all classes of members) is.....

This being the precise number as at 30th Sept. 2009.

The number of Male Members **under** 16 years of age is

This also being the precise number as at the 30th Sept 2009.

SignedSecretary

Date.....

2 – CHAMPIONSHIP COMPETITIONS

An entry fee of £8.00 is payable for each of the Championship Competitions
(receipt of the appropriate fee constitutes the official entry)

For the Junior Singles, competitors must be **under 25 years of age on the 1st April 2010.**

For the Senior Fours Competition, competitors must be not less than 60 Years of age at 1st April 2010.

3 – CLUB PRESIDENT’S BADGE

It was decided at the AGM on 13 December 1989 that all Club Presidents should receive a lapel badge during their year in Office. District Councillors will be responsible for the distribution of such badges. It was also decided that each club would bear the cost of the badge, which is £1.00

Note: This is a mandatory requirement

4 – REGISTRATION OF CLUB MEMBERSHIP

Should a significant drop in the number of members appear in your Capitation return, the District Councillor is at liberty to call for an audit, in order to determine the possible cause.

5 – PAYMENT FOR CAPITATION/COMPETITIONS and PRESIDENT’S BADGE

Care should be taken to ensure that the fees payable are correctly stated on the form adjacent, and that the completed form together with the remittance is returned within the due date.

All cheques, postal orders, money orders etc. should be crossed and made Payable to the SCOTTISH BOWLING ASSOCIATION.

(Please do not staple cheques) Receipts will not be issued unless requested and a stamped addressed envelope is enclosed.

Alan J G McMillan, Chief Executive Officer

The most common problems found with returns from clubs are:

- 1) Payment of President’s badge not included
- 2) Cheque value does not match total due.
- 3) The Junior age form is either returned blank with capitation Payment because entrant isn’t yet known or it is returned after the competition has started.

<p>ALL RETURNS MUST BE RECEIVED BEFORE 28th FEBRUARY OR YOUR CLUB’S PARTICIPATION IN THE NATIONAL CHAMPIONSHIPS WILL NOT TAKE PLACE</p>
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SCOTTISH BOWLING ASSOCIATION



**National Centre for Bowling
Hunters Avenue, Ayr KA8 9AL**

Tel. 01292 294623 Fax 01292 266556

www.scottish-bowling.co.uk

January 2010

Club Ref: _____

To all Secretaries of Constituent Clubs

CAPITATION and COMPETITION FORM

If you wish the Year book entry to be an individual rather than “Secretary c/o the Club” then the individual whose details are entered below must also sign below and agree to the use of his/her details in this way.

(This is a requirement to conform to the Data Protection Act.)

Name & Address of Club Contact.

BLOCK LETTERS

.....
.....
.....

..... (POST CODE)

E Mail address.....

Club Website.....

Club Telephone No.....

Signed :.....Date...../2010

IMPORTANT: Should you fail to complete the above Club contact details,

The year book entry will be “Secretary c/o the club address”

If you do not wish Club details to be supplied to outside organisations

Please tick below